

**Leadership Capability Grid (LCG)
SCDCCLD0401: Maintain effective communication systems**

Summary

The leadership capabilities and bullets in this LCG are based on the front line worker leadership capabilities and their themes of indicator from the [Step into Leadership website](#). The assumption within this LCG and level is that you can demonstrate leadership when you:

- work directly with individuals, families and communities
- contribute to team/collaborative work with colleagues and other professionals
- carry out your roles and responsibilities, illustrating your knowledge of organisational practice and procedures, Scottish Social Services Council (SSSC) Codes of Practice and other legal and organisational requirements within your roles and responsibilities
- display leadership potential for managers and other professionals with whom you work.

The Performance (P) and Knowledge (K) within the LCG are there only as examples of where leadership can be demonstrated. They are not meant to include all possible performance and knowledge that may be used to demonstrate your leadership capability.

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Leadership capabilities	When maintaining effective communication systems and practice you can demonstrate leadership capabilities by:
Vision	<p>Providing a vision for those with whom you work and your organisation when you:</p> <ul style="list-style-type: none"> • See how best to make a difference when providing active support (P1,2,5,6,12,14,15,16,17,18,19,26; K 2,11,12,14,15,16,17,18,20,51,56,58) • Communicate and promote ownership of the vision when working with others (P6,14,19 ;K2,11,12, 15,17,18,51,60) and when recording and reporting (P29,35,39 ; K40-44) • Promote a public service ethos (P1,2,8,12,14,19,35; K1-5,12,13,14,17,18, 19,27,34,40,41,42) • Think and plan strategically (P6,25,26,30,31,32,33; K7,9,11,29,30,45,46,47,48,51,52,53)
Self-leadership	<p>Displaying self leadership when you:</p> <ul style="list-style-type: none"> • Demonstrate and adapt leadership and management(P5,13,16,17,18; K9,10,15,16,47,51,53 • Improve own leadership (P27,31,32,39,40; K8,21,28,29,30,50,59) • Demonstrate and promote resilience (P6,15,21,22,23,25,26,27;K51,52,53) • Challenge discrimination and oppression (P2,12; K1-6)
Motivating and inspiring	<p>Motivating and inspiring others when you:</p> <ul style="list-style-type: none"> • Inspire people by personal example (P6,13,18,26; K39,40,49,51,52) • Recognise and value the contribution of others (P14,16,17,19,27,39,40; K9,10,11,15,18,29,47,52) • Support the creation of a learning and performance culture (P5,6,14,15,16,17,18,19,25, 26,27,36,39,40; K47,48,50,51,52,53,59,60)
Empowering	<p>Empowering people when you:</p> <ul style="list-style-type: none"> • Enable leadership at all levels (P1,2,14,16,17,19,27; K 8,9,18,29,45,47) • Drive a knowledge management culture by seeking and providing information to enable understanding (P5,6,14,15,16,17,18,25,26,27,39,40; K8,9,10,18,28,29,30,45,47,51) • Promote professional autonomy (P1,18,27; K10,45,47,55) • Involve people in development and improvement (P18,19,21,22,23,24,25,26,27,39,40; K18,47,52,53,55)
Collaborating and influencing	<p>Collaborating and influencing when you:</p> <ul style="list-style-type: none"> • Lead partnership working (P14,16,17,27,39;K10,11,18,45,47) • Influence people (P25,26,30,31,32,33,36,38,39,40; K7,9,10,16,28,29,30,40-44,45,47,52,53,59)

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	<ul style="list-style-type: none"> • Understand and value the perspectives of others (P1,14,18,19,27,39 ; K1,10,15,18 ,28,29,30,45,47,53,59)
<p>Creativity and innovation</p>	<p>Using creativity and innovations in your work when you:</p> <ul style="list-style-type: none"> • See opportunities to do things differently (P8,13,14,15,25,26; K28,29,30,51,53,55,59) • Lead and manage change (P25,26,40; K16,29,47,51,52,53,55)